

## INVITATION FOR HOMEOWNERS MANAGEMENT MEETING

Dear Arcadia Apartment Homeowners,

Development name : Arcadia  
Island and parcel no : 445 / 10 - Kemer Mahallesi Side

You are kindly requested to attend the home owners meeting which will be held at the following location and date.

Meeting Date : 23 May 2014  
Meeting Time : 14:00  
Meeting Place : Lotus-M Management Office  
Side Mah.Fatih Sultan Mehmet Bulvarı  
No:26 / B Side / Manavgat

In case a majority (participation of % 51 of home owners) can't be obtained in the first meeting, a second meeting will be held without requiring a majority at below date.

Meeting Date : 30 May 2014  
Meeting Time : 14:00  
Meeting Place : Lotus-M Management Office  
Side Mah.Fatih Sultan Mehmet Bulvarı  
No:26 / B Side / Manavgat

Topics to be discussed at the meeting:

1. Establishment of Home Owners Management,
2. Selection of the site manager and the controller,
3. Determination of the annual budget and fees,
4. Security staff that will be recruited by the development,
5. Garden and pool maintenance services and cleaning of the communal areas,
6. Pool opening dates and hours of use,
7. Site, pool, sauna etc. rules,
8. Re-subscription of communal electricity, water, internet connections on the site's name
9. Other issues that might be raised by homeowners.

Note-1: If you are unable to attend the meeting in person, you may authorise another person to attend the homeowners meeting on your behalf by using the authorisation sample in Annex-3. **One person (not necessarily a home owner) can represent a maximum of 2 persons.**

Note-2: On meeting date at 13:45, a service that will be organised by Mecitoğlu, will pick up the owners from Arcadia Complex to bring them to Lotus-M office for the meeting.

Mecitoglu Homes.