

## ARCADIA DEVELOPMENT HOMEOWNERS MEETING

**MEETING NO** : 2  
**MEETING PLACE** : Lotus Yapı Yönetim  
Side Mahallesi Fatih Sultan Mehmet Bulvarı  
No: 26/B Side-Manavgat/ANTALYA  
**MEETING DATE AND TIME** : 30.05.2014 saat: 14:00  
**MEETING AGENDA** :

1. Establishment of Home Owners Management,
2. Selection of the site manager and the controller,
3. Determination of the annual budget and fees,
4. Security staff that will be recruited by the complex,
5. Garden and pool maintenance services and cleaning of the communal areas,
6. Pool opening dates and hours of use,
7. Site, pool, sauna etc. rules,
8. Re-subscription of communal electricity, water, internet connections on the site's name
9. Other issues that might be raised by homeowners .

**MEETING ATTENDEES:** Esmeret ÖZER, Fritz JENSEN(Carsten ve B.RIDDERSHOLM), Crsten RIDDERSHOLM, Edward IRWINE(Stewart IRENE), Cornelia Van Eeden PETERSMAN, Fredericus Gerardus SCHUURS(Stewart JOHN ve STEWART IRENE), John STEWART, Ina MIKKELSEN.

At 30th May 2014 at 14:00 o'clock, the homeowners of Arcadia Development had came together at Lotus M Management office and the meeting had started.

### MEETING MINUTES

1. It is agreed to establish site management to Arcadia Development which is consisting 32 properties and adressed at Side Mahallesi 508 Sokak No: 8 Manavgat/ANTALYA.
2. It is agreed to get tax number on the name development.
3. It is agreed to open bank account on the name of development.
4. It is agreed to re-subription of communal electric and water connections on the name of develeopment.
5. It is agreed to re-subription of communal internet and telephone connections on the name of develeopment.
6. Lotus M Management Co.had choosen as the Management Manager of development.
7. As the Management Manager, Lotus M Management Co. has authorized till 01st July 2015, to do all works for Arcadia Development at official and not official offices as banks, electric offices, municipalities, telephone and internet offices, social insurance office and to deal with lawyers and start legal action by courts for not paid maintenance fees.

8. The homeowners John STEWARD, Fritz JENSEN, Hekim SÖĞÜT has chosen as the Controller Board.
9. For one year, for management, garden maintenance, pool maintenance and for communal areas cleaning, relief staff, 50.000,00 TL included %18 tax will be paid to Lotus M Management Co.
10. By 01st July 2014, Arcadia Development's one year budget has agreed as 126.720,00 TL and by this budget each property will pay 3.960,00 TL for one year which is 330,00 TL for one month.
11. The monthly fees will be paid till the 15th of each month. The homeowners can also pay 6 month or yearly fees in advance. The fees will be paid to the bank account of the development or to Lotus M Management office.
12. As Turkish Condominium Law Article 20., %5 percent monthly interest will be added to the delayed fees and management has authorization to start legal action to the homeowners who delay their fee payments.
13. It is agreed to open the pool at 01st April and close at 01st November. The pool using times had set between 08:00-21:00 hours.
14. It is agreed to get 3 staff as to work in the development..
15. It is agreed to keep the pool and site rules as same and also not to keep pets on communal areas and not to feed homeless pets.
16. It is agreed to do the next year's Annual Homeowners Meeting at 19th May 2015 at 14:00. The address of the meeting will be decided by controller board.
17. In any disagreement about the written meeting minutes, Manavgat Courts will be authorized

These 17 decisions have been agreed and signed by the homeowners at the meeting.

## **SIGNATURES**